



# SACRAMENTO COUNTY SHERIFF'S OFFICE

## Civil Bureau Fee Schedule Effective January 1, 2024

<u>SERVICES</u>	<u>FEE/DEPOSIT</u>
Summons and Complaint, Summons and Petition.....	\$ 50.00
Summons and Complaint, Prejudgment Claim of Right to Possession.....	\$ 50.00
Claims, OX, OSC, Affidavit of Identity, Misc. Papers.....	\$ 50.00
Bench Warrant – Issued pursuant to CCP 491.160(a)(1)(A) or 708.170(a)(1)(A) (GC 26744).....	\$ 50.00
Issued pursuant to CCP 1993 or 491.160(a)(1)(B) or 708.170(a)(1)(B) (GC 26744.5) .....	\$175.00
Bench Warrant – Contempt initiated only by a judicial officer (CCP 1209) .....	\$ 0.00
Subpoena – Civil.....	\$ 50.00
(Optional – enclose a check made payable to the witness in the amount of \$35.00 plus \$0.20 per mile both ways.)	
Service on the Secretary of State.....	\$50.00
Fee is per copy served, number of copies necessary for service is stated in the order or pursuant to Corp. Code.	
A check for \$55.00 payable to the Secretary of State is required for their service .....	\$ 55.00
(Corp. Code 2110, 2111) This includes the fee for their Proof of Service (Govt. Code 12197 & 12182(a)).	
Notary Fee.....	\$ 15.00
 <u>LEVIES</u>	
Bank Levy, Book Levy and Monies Due .....	\$ 50.00
Safe Deposit Box .....	\$ 170.00
(This does not include the charge to drill the lock if necessary)	
Keeper – Fee includes - Levying Officer fee, Keeper fee and two hours of overtime pay for Sheriff Deputy. *The overtime will be refunded if not needed.	
0-8 hours (\$125 + \$175 + \$384*).....	\$ 684.00
8-12 hours (\$125 + \$350 + \$384*).....	\$ 859.00
12-24 hours (\$125 + \$350 + \$350 + \$384*).....	\$ 1,209.00
24-48 hours (\$125 + [\$350 X 4] + \$768*).....	\$ 2,293.00
Levy and Sale of Vehicle or Real Property .....	deposit \$ 1,000.00
Levy on Personal Property (Claim and Delivery).....	\$ 125.00
	+ costs
Till Tap.....	\$ 125.00
Earnings Withholding Order. ....	\$ 45.00
Conduct or Postpone Sale .....	\$ 110.00
 <u>EVICCTIONS</u>	
Eviction (\$105.00 posting + \$75.00 Notice of Restoration).....	\$180.00
Eviction Re-Post.....	\$ 125.00
 <u>CANCELLATIONS</u>	
Services – All – Cancellation prior to completion of attempt or unsuccessful.....	\$ 50.00
Levies – Bank, Book, Keeper, Till Tap, Monies Due, etc.....	\$ 50.00
Levies – Earnings Withholding Order .....	\$ 45.00
Eviction – Prior to scheduled lockout.....	\$ 50.00
Keeper Show Up Fee.....	\$ 125.00

### NOTICE

Section 26746 of the Govt. Code provides for a \$15.00 assessment to be collected from the judgment debtor on each disbursement of money, paid to a judgment creditor, collected under a Writ of Attachment, Execution, Possession, or Sale; excluding all child support obligation actions by the Department of Child Support Services

The Sheriff is entitled to a fee for service whether or not the service is successful, Govt. Code 26736 & 26738

Normal hours for service are Monday through Friday 8:00 AM to 3:00 PM. Any service requested outside of these hours will have added costs.

Deposit based services are based on actual costs and may exceed the deposit; unused funds will be refunded.